

# Nelson Town Buildings Committee August 6, 2014

Corrected August 20, 2014

## Attendees

- Dave
- Bert
- Russ
- Susan
- Lisa
- Sandy
- Absent
  - Bob
  - Maury

## Action Items

- Russ
  - Ask Wayne if there really can be a concert in the Town Hall on August 16th
  - Communicate Town Hall interior paint preferences – white columns, same blue as before for wainscoting
  - Ask Wayne about when the Town Hall duct work will be installed
  - Follow up with Wayne on costs for additional blown-in insulation
  - Russ will ask Wayne if they will paint the flag pole
- Bert
  - Share a copy of the communication from Jonathan Osgood with the Buildings Committee
  - Be available to show that Archives Room to potential heating/cooling designers.
- Dave
  - Communicate to the Architect that the Town Buildings Committee does not agree that the design of the Archives Room was fully understood and accepted by the Committee prior to the commencement of the work.
  - Share the specifications for the Archives Room from Trevor's Bid Package.

- Contact Adrian Pinney to see if he is interested in submitting a design for the Archives Room.
- Sandy
  - Contact Dan Wright to see if he is interested in submitting a design for the Archives Room.

## **MINUTES**

### **Meeting of the Nelson Selectboard and the Nelson Buildings Committee called to order**

**at 6:01 PM**

### **Approval of the Minutes of July 23, 2014 with correction to change reference to Appendix**

**Z to Appendix A, second by Sandy, all in favor**

### **Archives Room**

- Bert reports on communication with Utilities Commission
  - Paul Hemmerich has stated that NH Energy Code required that the Archives meet standards for habitation.
  - Bert met with Jonathan S. Osgood, Energy Efficiency Specialist for NH Public Utilities Commission
    - Bert will share a copy of this letter with the Buildings Committee
  - Mr. Osgood sent a lengthy reply, the gist of which is that the NH Energy Code requirements for human habitation do not apply to the Nelson Archives.
- Paul has added a condition
  - That we approved all of the designs prior to the work being done.
    - This is now a condition of his doing future design to fix the problem.
    - The sense of the Committee is that we were relying on his expertise to design a room for dedicated archival storage.
    - It was never clear to the TBC that the Archives were not receiving a dedicated control system. The TBC made the requirement for a dedicated Archives room clear from the beginning.
      - Dave will communicate this to Paul Hemmerich

- Kris/Librarian
  - She feels that she is having to run the heat more than is necessary in order to keep the Archives at a consistent temperature
- Overall, we have to fix the Archives system.
  - A dedicated heating/cooling system is a requirement for the Archives.
  - An architect is not needed.
  - Bert has spoken to Gary Zitta.
  - Should also talk to Pinney and Kris Keith.
    - Kris Keith doesn't want to design it, but wants to bid on the implementation.
  - Bert also wants to see the design of the current dehumidification system.
    - We don't even know where the sensor is.
    - It's still seeming that the dehumidifying dial is not affecting the humidification in the room.
  - The original specifications were in Trevor's bid package.
- Next Steps
  - Find the specs from Trevor's bid package, or from John Waite directly
    - Dave
  - Ask contractors to come look at the situation
    - Bert has contacted Gary Zitta
    - Dave will call Adrian Pinney
    - Sandy will call Dan Wright to see if this is something that he can do.
    - Bert will be available to show the Archives

## Painting

- They are painting in a couple of weeks
- Do we want to make it blue all the way around, or make the pilasters white all the way down?
  - We are leaning towards white on the columns all the way down
  - White, and if we hate it, we can make it blue later.
- We want the same blue, and white
  - Blue below, and white above
- MFS wants the extra paint
  - TBC says yes, MFS can have extra paint if there is any.

## Flag Pole

- Susan asks that we get the flag pole painted, too.
  - Russ will ask Wayne if they will paint the flag pole

## Schedule

- OK for September 9th election

## Selectboard Matter

- Selectboard recommends that there is a real walkway installed to the true front door. They had set aside money for this with the other walkway projects.
  - TBC agrees.
- Dave makes a motion to install the same type of ADA compliant walkway to the actual front door of the Town Hall, Susan seconds. Selectboard votes to approve this motion.

## Thank You Open House

- September 28th, 3 - 5 PM at the Town Hall
- Do we want the bricks?
  - They aren't very good bricks, and weren't original

## Russ's Report

- They are done in the attic
- The LVLs are in place
- The chains are out of the Town Hall
- The pilasters are being built
- Fix the floor where the chains went through
- Some electrical work has been
- The reconnect to the connector is almost done
- They are waiting for a final inspection by the engineer.
- Replacing the blown in insulation
  - Russ asked Wayne what it would cost to get 6 more inches, hasn't heard back yet

## Old Home Day Concert

- Maury wants to have a coffee house concert on Saturday August 16th
- Russ will ask Wayne if this is possible

## Contingency

- Project has spent about 50% of it so far

## Schedule Review

- Next week
  - Patching outside
  - Painting
- New duct work
  - Russ will ask to be sure this is happening soon
- MFS
  - Starting their work soon

## Next Meeting

- August 20th at 6 PM Town Offices

**Motion to Adjourn at 7:10 PM, Lisa makes a motion, Russ seconds, all in favor**